Schengen Visa with a Short Duration Work Permit for Switzerland

Information for Vietnamese citizens and foreigners living in Vietnam with a valid residence/work permit travelling to Switzerland for gainful activities of more than 8 but less than 120 working days per calendar year

Any gainful activity is subject to authorization by the competent, cantonal migration authority. The employer must take the necessary steps in Switzerland and apply for the work permit of the visa applicant at the competent migration authority in the Canton where the working place is located beforehand.

If the gainful activity is exercised for more than 120 days per calendar year, please refer to the relevant information under "National visa for a stay of more than 90 days".

All applications must contain:

1. **One Schengen visa application form duly filled, dated and signed by the applicant**
2. **One recent passport -size color photograph** with plain light background
3. **Passport or official travel document** which must have at least 3 months validity after the visa's expiry date. Please provide photocopies in A4 paper size of the first 7 pages of the passport and of all visas and entry/exit stamps.
4. **Compulsory travel medical insurance** valid for all Schengen countries with a coverage of at least EUR 30'000 for the whole duration of the stay in the Schengen area plus 15 days after the intended exit date. The applicant has to be able to present the original insurance policy and the passport at all times when travelling, as these documents might be required in any police checks at a border post or during the stay in the Schengen area.
5. **Authorization from the migration authority in Switzerland** (form "Ermächtigung zur Visumerteilung (Einreiseerlaubnis)" / "Authorisation habilitant les representations Suisses à délivrer un visa")
6. **Visa application fee in cash**: https://www.eda.admin.ch/countries/vietnam/en/home/visa/entry-ch/up-90-days/fees-schengen.html - refund is not possible

If deemed necessary, the Consulate General of Switzerland reserves the right to request additional documents and/or information.

The Consulate General of Switzerland in Ho Chi Minh City authorizes VFS Global to receive all Schengen visa applications at their offices in Hanoi and in Ho Chi Minh City.

An appointment for submitting the document shall be required and taken on their website:
www.vfsglobal.ch/Switzerland/Vietnam

VFS charges a service fee additionally to the regular visa fee.

Please note that the Schengen visa process takes normally up to 15 calendar days but can be longer in individual cases. The Consulate General of Switzerland in Ho Chi Minh City is committed to treat all applications as fast as possible. However, any applicants submitting their request late, risk not receiving the visa in time for the intended travel date.